

**LETTER FROM THE LEAD AGENCY RESPONSIBLE FOR CONSTRUCTION OF  
THE RELATED TRANSPORTATION FACILITY (RTF)**

*This letter plus CEQA summary documents for the RTF are required for each EEMP Application.*

**NOTE TO THE LEAD AGENCY FOR THE RTF** – This letter is intended to describe the construction of a new Transportation Facility or modification / enhancement of an existing Transportation Facility. Please return this letter to the EEMP Grant Applicant prior to the application due date of October 1, 2010 for inclusion in the application package.

Provide the following information about the Related Transportation Facility (RTF):

1. Describe the RTF construction or modification.
2. What is the location of the RTF?
3. When was the RTF construction or modification completed?
4. What type of California Environmental Quality Act (CEQA) clearance was required?
  - Notice of Exemption (NOE)
  - Notice of Determination (NOD)
    - ✓ Negative Declaration
    - ✓ Mitigated Negative Declaration
    - ✓ Environmental Impact Report (EIR)
5. When was CEQA completed?
6. What environmental mitigation measures were *required*?

**IMPORTANT:** Attach one of the following to this letter to provide evidence of the required mitigation for the RTF: A copy of the Notice of Exemption; Notice of Determination plus Negative Declaration or Mitigated Negative Declaration; or EIR Summary, as applicable.

Provide the following information about the *proposed* EEMP Project:

7. Name of the EEMP Project and Applicant
8. Does any part of the proposed EEMP project provide the same environmental mitigation or enhancements required of the transportation project? (If "yes," please explain, and certify that the EEMP project is NOT part of the *required* mitigation.)
9. Is the proposed EEMP project compatible with the transportation facility? If not, does it interfere with the transportation facility operation or safety? (If incompatible, please explain.)
10. Does the proposed EEMP project limit or interfere with planned or anticipated future improvements to the transportation facility? (If it interferes, please explain.)
11. Describe any concerns about the proposed EEMP project (e.g., design, safety, tree density, other.)
12. Was another EEMP project previously undertaken to mitigate the impact of this transportation project? (If yes, please explain.)

**Please include:** Signature of Transportation Agency Representative, Title, Name of Transportation Agency, Contact information (address, phone, and email)

**Return this letter to the EEMP Grant Applicant prior to the application due date of October 1, 2010 for inclusion in their application package.**

(After October 1, 2010, send letter to the California Natural Resources Agency, Attn: EEMP Coordinator, 1416 Ninth St., Suite 1311, Sacramento, CA 95814)